



November 16, 2017

Minutes

The Colchester Housing Authority met on November 16, 2017 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:02 PM.

The meeting minutes for October were reviewed; a motion was made by Marion and seconded by Lou to accept the minutes as submitted.

A motion was made by Marion and seconded by Denise to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

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COLCHESTER, CT
2017 NOV 17 PM 1:24
Robert Gustafson
Executive Director

PUBLIC COMMENT-none

ADDITIONS TO THE AGENDA-none

COMMUNICATIONS

- Ongoing with L. Wagner, D/E/F Construction re: SCBG progress.
- Paving may be delayed until spring due to temperature specs in contract—Rob will learn more at the job meeting on Friday.
- Sidewalks are completed for now. Additional replacement and landscaping in spring.
- No communication re: pre-development payment. CHFA informed that companies are waiting to be paid.
- Our surveyor, at our neighbor’s request, located the original property marker pin in their now-expanded driveway. It is our hope that the correct property line will be acknowledged and adhered to.

REPORT OF EXECUTIVE DIRECTOR

- Brian completed and submitted CHFA’s new format tenant demographics and waiting list profile. Our accountant made adjustments for quick books to accurately align with the new GAAP method required by CHFA. Re-evaluation of net worth is required for this process.
- 9 more applications have gone out since last meeting
- D-25 is spoken for once it is ready. D-41 is leased. P-23 is taken. P-9 and P-22 will take much work to prepare for new tenants. Another D unit may open soon as the resident may stay in the nursing home.
- Waiting list currently at 53.





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-We are in the process of final fall cleanup and then the equipment will be changed over for the next season...Spring?

-The Colchester Leo Club donated 2 big turkeys and fixings for our annual feast to be held on 11-22-17. This is the 14th year the Leo's have donated, making 28 turkeys! Thank you Leo's!!!!

-L. Wagner informed us that that the town SCBG fud has a balance that may cover the added alternatives that should be done but were not included in the bid process (sidewalk expansion joints sealing and tree removal/landscaping along Elm St.). D/E/F will have those costs calculated soon.

REPORT OF TENANT COMMISSIONER

-Lou reported that "Everyone is happy to have sidewalks. Looking forward to the parking lot, then hibernating."

UNFINISHED BUSINESS-none

NEW BUSINESS-none

The meeting was adjourned at 7:43

Respectfully Yours,

Todd Vachon
Secretary

CC: Janet LaBella – Chairperson
Commissioners
Rob Gustafson, Executive Director
Rosemary Coyle, Selectwoman
Town Clerk

